



INVITATION TO BID (“ITB”)

INVITATION TO BID No.: **PVEP-KM/DRL/2026/001**

**PROVISION OF CASING & PRODUCTION TUBING FOR
DRILLING & COMPLETION PROGRAM FOR KHANH
MY AND DAM DOI GAS FIELDS DEVELOPMENT,
BLOCK 46/13, OFFSHORE VIETNAM**

CLOSING TIME & DATE

14 : 00 HOURS, 2026

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PART I: ITB INSTRUCTIONS



1. INSTRUCTIONS AND INFORMATION TO BIDDER



INSTRUCTIONS AND INFORMATION TO BIDDER

1.0 GENERAL

1.1 KHANH MY PETROLEUM OPERATING BRANCH - PETROVIETNAM EXPLORATION PRODUCTION CORPORATION LIMITED (hereinafter referred to as "CLIENT") invites BIDDERS to submit proposal for PROVISION OF CASING & PRODUCTION TUBING FOR DRILLING & COMPLETION PROGRAM FOR KHANH MY AND DAM DOI GAS FIELDS DEVELOPMENT PROJECT, BLOCK 46/13, OFFSHORE VIETNAM under Tender No.: PVEP-KM/DRL/2026/001 as details in this Instructions to Bidders.

1.2 In order for CLIENT to fully assess the relative merits of each proposal, BIDDER is requested to furnish CLIENT with all relevant and complete information as set forth in the following items of "INSTRUCTIONS AND INFORMATION TO BIDDER". BIDDER is urged to comply strictly with ITB's requirements.

1.3 Eligibility of BIDDER

a. BIDDER shall be eligible required as follows:

In case of independent BIDDER:

- **Domestic BIDDER** is to provide notarized copy of eligible certificate of business registration in accordance with Vietnamese Laws;
- **Foreign BIDDER** is to provide notarized copy of eligible certificate of business registration in accordance with the law of BIDDER'S country;
- BIDDER is an independent cost accounting entity;
- There is no decision by a competent authorities concluding that the BIDDER has an unhealthy financial status; BIDDER is not in bankrupt or insolvent status, and BIDDER is not in the process of dissolution.
- **BIDDER participates in bid must be legally and financially independent with Investor and/or Procuring Entity. Failure to comply with such requirement may be considered as disqualified.**

b. In case of Consortium:

- Each Consortium Partner is to provide the documents and to meet the requirements mentioned in paragraph 1.3.a. above.
- Written Consortium Agreement between the consortium partners specifying responsibilities (joint and several) of each Consortium Partner in implementing the Bid, rights and scope of work and respective value of each Consortium Partner, including the Leading Consortium Partner and its

responsibility, place and date of signing the Consortium Agreement, signatures and seals (if any) of Consortium Partners. If the Consortium Partner is authorized as the Leading Partner to sign the Proposal Letter, this effect shall be stated in the Consortium Agreement).

c. BIDDER is to ensure the competition in bidding procedures as follows:

- BIDDER who has prepared the Technical Design, Construction Drawing Designs or Technology Design for this ITB is not allowed to participate in Bidding for Supply of GOODS under this ITB.
- BIDDER participating in this ITB must be organizationally independent of, financially independent from, and not under the control of the managing body of CLIENT in accordance with the applicable laws of Vietnam.

1.4. BIDDER must submit its proposal strictly in accordance with the terms of the ITB which consists of the following:

PART I - ITB INSTRUCTIONS

INSTRUCTIONS AND INFORMATION TO BIDDER

BIDDER'S QUESTIONNAIRE

BIDDING FORMS

PART II – CONTRACT DOCUMENT

CONTRACT FORM

EXHIBITS:

EXHIBIT I	SCOPE OF SUPPLY AND TECHNICAL REQUIREMENTS
EXHIBIT II	CONTRACT PRICE
EXHIBIT III	SHIPPING DOCUMENT, PACKING AND MARKING REQUIREMENT
EXHIBIT IV	FORM OF BANK GUARANTEE
EXHIBIT V	FORM OF ACCEPTANCE PROTOCOL
EXHIBIT VI	FORM OF CONTRACT CLOSURE CERTIFICATE

1.5 As a base case, **BIDDER's proposal should be in full conformity with the requirements as set out in the ITB.** Nothing shall be deemed to change or supplement this basis except revisions or addendum to the ITB issued in writing by CLIENT to BIDDER. If BIDDER wishes to present an alternatives (**applicable to Technical Specifications ONLY**), BIDDER may do so (as an option to CLIENT) only after having

duly complied with the requirements of the ITB.

- 1.6 Any queries concerning preparation of the proposal shall be directed in writing to the address given in item 9.3.
- 1.7 All Bid Proposals must be signed by an officer duly authorized by BIDDER to do so.
- 1.8 Any amendment appearing in the Bid Proposal must be signed or initialed by an officer duly authorized by BIDDER to do so.
- 1.9 BIDDER is to ensure that all prices and other details in the proposal are correct at the time of submission. CLIENT will not entertain any changes or addenda due to typing or calculation errors after the Bid Closing Date.
- 1.10 BIDDER is to bear responsibility for and pay all costs, expenses and other charges incurred in preparation and delivery of the proposal to CLIENT's designated office as stated in item 9.3, irrespective of whether an order is placed or not.
- 1.11 Submission of proposal by BIDDER will constitute a firm offer by BIDDER that BIDDER is prepared to enter into Contract with CLIENT on the conditions shown in this ITB.
- 1.12 Proposal by BIDDER shall be binding for a minimum period of **180 calendar** days from the Bid Closing Date. BIDDER may assume that the award for Contract will be made within 180 calendar days from the Bid Closing Date and BIDDER can assume that it has not been successful if no notification is received within the bid validity period. BIDDER shall state the precise date of validity in the proposal. CLIENT shall be entitled to request BIDDER to extend Bid Validity for maximum of 90 calendar days (if any) without any BIDDER's exception.
- 1.13 BIDDER is requested to use the term "CONTRACTOR" instead of its specific company business name in their submission of Bid Proposal except for covering letter, header and footer.
- 1.14 At any time prior to Bid Closing Date, CLIENT, for any reason, whether at its own initiative or in response to a clarification requested by BIDDER, may modify the ITB by amendment (including the extension of Bid Closing Date, if necessary) by sending the amendment of ITB in writing to all BIDDERS prior to the Bid Closing Date. These amendments shall be the part of ITB. BIDDERS shall notify to CLIENT by email or by fax to acknowledge their receipt of said amendments.
- 1.15 FAILURE TO STRICTLY COMPLY WITH THE INSTRUCTION AS SET FORTH IN THIS DOCUMENT WILL RESULT IN BIDDER'S PROPOSAL BEING DEEMED NON-RESPONSIVE IN WHICH CASE IT MAY BE DROPPED FROM FURTHER CONSIDERATION.

2.0 INTENTION TO BID



- 2.1 BIDDER is advised to thoroughly check the completeness of the ITB upon receipt. BIDDER must inform CLIENT within three (3) days from the bid issue date if any of the pages are missing.
- 2.2 **BIDDER is required to acknowledge receipt of the ITB** in accordance with the ITB Acknowledgement Letter Form set out in BIDDING FORMS and intention to submit proposal or otherwise by fax **at least two (2) working days** from bid issuance date. BIDDER is also advised to confirm its address and name a representative to whom all communications from CLIENT shall be addressed to.
- 2.3 Should BIDDER decline to submit a proposal, BIDDER shall state in writing the reason(s) for declining and is required to promptly return the ITB to CLIENT, and in all such cases this shall be done not later than the bid closing date.
- 2.4 All ITB returned shall be forwarded to the address as given in item 9.3 herein, with the following wordings clearly marked on the cover/envelope.
- (a) "DECLINE TO BID-DOCUMENTS RETURNED"
 - (b) ITB NUMBER and TITLE
 - (c) BIDDER'S NAME

3.0 EXCLUSIVITY OF BID

BIDDER is required to submit Bid Proposal in conjunction with the Principal and the Principal **MUST** be the prime vendor for the total proposal package. BIDDER is also required to submit a support letter from Principal (if any).

4.0 SCOPE OF SUPPLY

BIDDER's Scope of Supply shall be in accordance with ITB which are listed in the Table of Contents.

GOODS to be supplied under this ITB shall origin from eligible source country and defined in Exhibit I – Scope of Supply and Technical Requirements of the Contract Form.

The origin of GOODS is understood as a country or territory where GOODS were mined, grown, cultivated, produced, manufactured or where GOODS and its parts are processed, assembled, further manufactured to have a merchantable product that has substantial differentiation from the components from which it is composed.

5.0 PRICE QUOTATION

- 5.1 The price quotation shall be quoted in Vietnamese Dong (VND), for Domestic BIDDER or United States Dollar (USD), for Foreign BIDDER.



5.2 Once specified, the unit prices shall prevail throughout the life of the Contract and shall not be subject to revision by reason of cost escalation nor currency fluctuations.

5.3 PRICE OF GOODS

5.3.1 BIDDER's Bid Proposal shall be in full conformity with the requirements as set out in this Bid documents.

5.3.2 BIDDER should specifically note that subsequence to the Bid Closing Date, no alteration in price quotation will be permitted whatsoever.

5.3.3 Prices are to be itemized according to the item numbers in the Commercial Summary Form attached hereto. Unit price and total price must be clearly stated in the quotation. All discounts, in percentage of total estimated contract value, are to be stated separately.

5.4 The proposed **CONTRACT PRICE** shall indicate whether it is inclusive of Vietnamese taxes (VAT, CIT, etc.) or not. In the event that the quoted prices do not specify this, they shall be treated as inclusive of all taxes.

6.0 BID EXCEPTIONS

In the event BIDDER has any change that is considered of mutual benefit or if there is any exception to ITB document, BIDDER must state the changes or exceptions proposed by using the Exception Form as set out in BIDDING FORMS and giving specific reasons thereof.

Changes or exceptions to the ITB document expressed after the Bid Closing Date will not be entertained.

CLIENT reserves the right to accept or reject any or all of the proposed changes or exceptions. CLIENT will review each change or exception on a case by case basis.

7.0 BID BOND/ BANK GUARANTEE

7.1 BID BOND

7.1.1 When participating to the Bid, BIDDER shall, at its own expense, furnish Bid Bond using the Bid Bond Form set out in BIDDING FORMS and issued by reputable recognized bank accepted by CLIENT.

7.1.2 The amount of Bid Bond shall be VND (In words: Vietnamese Dong) orUSD (In word:dollar) and shall be valid for **180 days from the Bid Closing Date**. The Original Bid Bond shall be attached in the Bid Proposal (the amount of Bid Bond as required in website "muasamcong.mpi.gov.vn").

7.1.3 In case of Consortium, the Bid Bond will be provided by one of the following two methods:

- a) Each Consortium Partner shall provide separately Bid Bond, provided always that the total value of Bid Bond shall not be lower than the amount required in Item 7.1.2 above; if Bid Bond of any Consortium Partner is invalid the Bid Proposal of such Consortium shall be rejected according to the prerequisite criteria.
- b) The Consortium Partners agree to appoint a Consortium Partner to provide Bid Bond for the whole Consortium. In this case, the Bid Bond may include the name of Consortium or name of the Consortium Partner providing the Bid Bond for the whole Consortium provided always that the total value of Bid Bond shall not lower than the amount required in Item 7.1.2 above.

7.1.4 Bid Bond shall be considered as not acceptable if its value is lower than the required value, is not in the required currency, with shorter validity period, not submitted to the address by the time required by the ITB, states an incorrect BIDDER'S Name, is not original or without valid signature.

7.1.5 Bid Bond will be returned to the unsuccessful BIDDER within thirty (30) days from the date of announcement of the Bid results. For the successful BIDDER, the Bid Bond will be returned when the successful BIDDER provides the Bank Guarantee.

7.1.6 Bid Bond shall be forfeited and shall be disposed if the BIDDER:

- a) withdraws its Bid Proposal during the Validity Period of the Bid or any extension of validity the BIDDER has agreed to;
- b) do not commence the contract negotiation, finalization or decline to do so within thirty (30) days after receipt of contract award notice, or have completed the contract negotiation, finalization but refuses to sign the contract without valid reasons;
- c) in case of the successful BIDDER, fails to furnish the performance bond before signing the contract or before the contract comes into force.

7.2 BANK GUARANTEE

BIDDER's attention is drawn to **Article headed as BANK GUARANTEE** of the CONTRACT FORM whereby the successful BIDDER is requested to provide an irrevocable first call Bank Guarantee issued by a commercial bank acceptable by CLIENT to guarantee performance of BIDDER's obligation under the CONTRACT. The format of Bank Guarantee shall be set out in the EXHIBIT IV of CONTRACT document.

8.0 PROPOSAL FORMAT

8.1 BIDDER is to strictly adhere to the proposal format as set out below. **BIDDER must ensure that the "TECHICAL AND UNPRICED PACKAGE (TECHNICAL)" does not contain any pricing or cost.** Failure to comply with these instructions may render BIDDER's proposal invalid.

8.2 BIDDER is to submit the proposal in two (2) separate packages, as follows:

a) Technical and Unpriced Package (Technical)

b) Priced Package (Commercial)

8.3 CONTENTS OF TECHNICAL AND UNPRICED PACKAGE (TECHNICAL) Unpriced package shall include but not limited to the following:

SECTION	CONTENT
Section 1	PROPOSAL LETTER The Proposal Letter shall be prepared and fully filled by BIDDER as set out in BIDDING FORMS and must be signed by the authorized representative of BIDDER (the representative at law of the BIDDER or the authorized person with legal Power of Attorney). In case of authorization, BIDDER shall enclose the following instruments and documents to prove the legitimacy of the authorized person: a. In case of independent BIDDER: Power of Attorney signed by the Representative at law of BIDDER authorizing the authorized person to sign the Proposal Letter; b. In case of Consortium: Proposal Letter shall be signed by the Representative at law of each Consortium Partner, unless the Consortium Agreement stated that the Consortium Partners have authorized the representative at law of Leading Partner of the Consortium to sign Proposal Letter. If each Consortium Partner has authorized such Representative, the same requirements as independent Bidder shall be applied.
Section 2	BIDDER'S ELIGIBILITY, EXPERIENCES AND CAPACITY BIDDER shall provide the following documents proving BIDDER's eligibility, experiences, and capacity: - The Documents as required in Item 1.3; - BIDDER is requested to submit a completed BIDDER's QUESTIONNAIRE, including but not limitation to the following documents: (i) Past Work Experience; and (ii) Company Profile; and (iii) Last 3 Year Financial Statement AUDITED
Section 3	TECHNICAL PROPOSAL BIDDER shall provide the following documents to prove the suitability (compliance) of GOODS: - Detailed List of GOODS in compliance with EXHIBIT I - Scope of Supply and Technical Requirements of CONTRACT document; - Supply Schedule in compliance with EXHIBIT I - Scope of Supply and Technical Requirements of CONTRACT document;

	- Technical documents such as quality standard, features, technical specification, warranty parameters of each type of GOODS (attach drawings for description, if necessary); - License for Sale of Manufacturer in accordance with the License for Sale of the Manufacturer Form as set out in BIDDING FORMS or Letter of Authorization of Distributor; - the origin of GOODS as stipulated in Item 4, code, trademark of the product, and related documents proving the eligibility of GOODS; - other requirements as stipulated EXHIBIT I - Scope of Supply and Technical Requirements;
Section 4	BID BOND BIDDER shall provide the Original Bid Bond as requested in Item 7.1.
Section 5	BIDDER'S EXCEPTIONS TO CONTRACT DOCUMENT BIDDER shall provide BIDDER's Exception to CONTRACT document as stated in Item 6, if any.
Section 6	UNPRICED PROPOSAL FORM

8.4 CONTENTS OF PRICED PACKAGE (COMMERCIAL)

Every page of BIDDER's price proposal must bear BIDDER's company seal. Priced package shall include the following:

SECTION	CONTENT
Section 1	PROPOSAL LETTER To be attached a similar letter as in Section 1.
Section 2	BIDDER is requested to submit the following with prices & schedule attached a PRICED COMMERCIAL FORM as per the EXHIBIT II – CONTRACT PRICE

9.0 SUBMISSION OF PROPOSAL

9.1 Each Technical and Unpriced Package (Technical) and Priced Package (Commercial) shall consist of:

- a) **One (1) original set (incl. Hard Copy and soft copy in USB)** of each package wrapped separately from the other copies and clearly marked with the word "**ORIGINAL UNPRICED**" or "**ORIGINAL PRICED**" on the cover of the respective wrapping.
- b) **One (1) Copy** each of the Technical and Unpriced Package (Technical) and Priced Package (Commercial). The copies shall be wrapped separately (Unpriced and Priced) and marked with the word "**COPY UNPRICED PACKAGE**" or "**COPY PRICED PACKAGE**" on the covers of the packages.

In the event of discrepancy between the original set and the copies, the original set shall prevail.

9.2 BIDDER shall ensure that all proposals or submissions to CLIENT, pertaining to the enquiry are properly sealed and that the cover of each package is clearly marked in **bold letters** with the following wordings:

- (a) ITB number and the title.
- (b) BIDDER's name and return address.
- (c) "TECHNICAL AND UNPRICED PACKAGE" or "PRICED PACKAGE".
- (d) "PRIVATE AND CONFIDENTIAL"

9.3 **All communications and correspondence with regard to ITB and clarification shall be made to the following address:**

**KHANH MY PETROLEUM OPERATING BRANCH – PETROVIETNAM
EXPLORATION PRODUCTION CORPORATION LIMITED**

Attn. : Tender Secretariat
Tel : + (84 - 28) 3638 0789
Fax : + (84 - 28) 3963 6633
Email : tendersecblk4613@pvep.com.vn

All communications with regard to bid clarifications shall be made in writing and must indicate the ITB number and title and send to the address given above. Such bid clarifications shall reach the address given above at least ten (10) days prior to the Bid Closing Date. CLIENT shall preserve the right not to respond to bid clarifications received later than the above mentioned time.

Submission of Bid Proposal shall be made to the following address:

**KHANH MY PETROLEUM OPERATING BRANCH – PETROVIETNAM
EXPLORATION PRODUCTION CORPORATION LIMITED**

19th Floor, Victory Tower, 12 Tan Trao Street, Tan My Ward,
Ho Chi Minh City, S.R. Vietnam

Tel: + (84 - 28) 3638 0789

Fax: + (84 - 28) 3963 6633

Attention: Tender Secretariat

ITB NO : PVEP-KM/DRL/2026/001

**PACKAGE: PROVISION OF CASING & PRODUCTION TUBING FOR DRILLING &
COMPLETION PROGRAM FOR KHANH MY AND DAM DOI GAS FIELDS
DEVELOPMENT PROJECT, BLOCK 46/13, OFFSHORE VIETNAM**

9.4 BIDDER is strongly advised to deliver the proposals by hand in order to assure timely receipt by CLIENT. If BIDDER elects to mail the proposal, BIDDER is advised to use a fast and reliable delivery service e.g. courier. BIDDER should advise CLIENT by fax the date on which the proposal was mailed and details of the delivery service.

9.5 Responsibility for timely delivery of the proposals to the correct address rests fully with

BIDDER. CLIENT does not accept late bids submission. Delivery to the wrong address shall not be an excuse for late delivery.

- 9.6 BIDDER must ensure that the proposal is delivered to the address given in Item 9.3 above no later than **the Bid Closing Date specified on the website “muasamcong.mpi.gov.vn” for this ITB, LATE BIDS WILL NOT BE ENTERTAINED.**
- 9.7 BIDDER’s proposal shall be submitted in a separate sealed envelope or package bearing the name of your company, clearly addressed and marked on the outside as follows :-

"STRICTLY CONFIDENTIAL"
PROVISION OF CASING & PRODUCTION TUBING FOR DRILLING & COMPLETION PROGRAM FOR KHANH MY AND DAM DOI GAS FIELDS DEVELOPMENT, BLOCK 46/13, OFFSHORE VIETNAM
ITB NO.: PVEP - KM/DRL/2026/001

- 9.8 Bid Proposal as well as all correspondences and documents relating to the ITB exchanged by BIDDER and CLIENT shall be written in English. Supporting documents and printed literature furnished by BIDDER may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Bid Proposal, the translation shall govern.

10.0 ACCEPTANCE

- 10.1 CLIENT may, at CLIENT option, reject all proposals received or may accept any proposal which, in CLIENT's sole judgment, is the most advantageous to CLIENT. CLIENT reserves the right to accept or reject all or part of the proposal at CLIENT's discretion and will be under no obligation to explain the reasons thereof.
- 10.2 CLIENT reserves the right to award the CONTRACT at its own discretion. Award strategy: **Split Award by section** (every size of casing/ tubing).
- 10.3 CLIENT shall not be deemed to have accepted all or any part of a proposal unless and until a written acceptance is issued.
- 10.4 Any award as a result of this ITB will be through a properly executed contract issued by CLIENT. Prior to this, CLIENT may send the BIDDER a Letter of Award in order to initiate immediate placement of order. Upon receipt of the Letter of Award, BIDDER shall proceed immediately with the work mentioned in the Letter of Award.
- 10.5 Contract award/ Contract execution (if any) shall be subjected to Authorities’ approval for Annual Work Program & Budget.

11.0 PAYMENT

- 11.1 Payments shall be made in accordance to **Article headed as INVOICING AND PAYMENT** of Contract Form attached hereto.
- 11.2 Any proposal on progress payments shall be based on "value received" or verifiable milestones and not merely the passage of time and not for merely placing the Contract.

END OF SECTION

